

ENHANCED TWO AUTHENTICATION (2FA)

INSTRUCTIONAL GUIDE

BAKER



BOYER

Member FDIC

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ENHANCED TWO FACTOR AUTHENTICATION (2FA)

In this guide, we've provided step-by-step guidance on how to update your Two-Factor Authentication method and set up either an Authentication app or FIDO security key for added protection. Within Online Banking you'll be able to choose from the following three options:

- **Authenticator App** – Any free authenticator app (e.g., Google Authenticator, Microsoft Authenticator) is supported and can be used to enable this enhanced security.
- **FIDO Security Key** – For those who prefer added physical security, FIDO security keys are supported and can be purchased online.
- **SMS Text or Phone Call** - If you select the 'text message' option or 'phone call' for authentication, a message containing your authorization should arrive within a few moments.

Please continue reading through this guide to get started. If you have any questions or need help getting set up, please give us a call at (509) 525-2000.

OPTION 1: AUTHENTICATOR APP

1

If you would like to utilize an authenticator app as your 2FA method, please start by installing an authenticator app on your phone.

- For iPhones, open the App Store.
- For Androids, open the Google Play Store.

2

Within the App Store, search for your preferred Authenticator App. Baker Boyer's Online Banking platform accepts all types of authenticator apps. Google Authenticator and Microsoft Authenticator are the most common. Both apps are available to download and use for free.

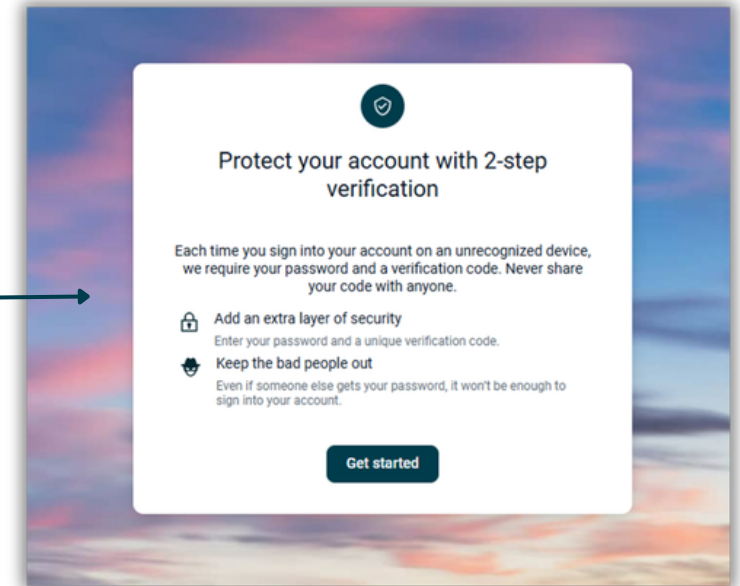
3

Tap "Install" or "Get" to download the app. Next, Log into your Online Banking through your preferred method:

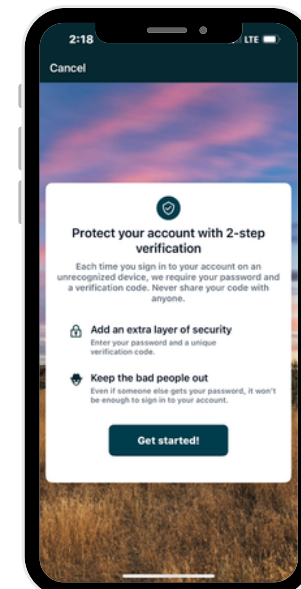
- Access the desktop version by navigating to bakerboyer.com and selecting "login" OR
- Access the mobile version on the Baker Boyer Mobile App installed on your smart phone.

After entering your username and password, the system will prompt you to setup Enhanced 2FA.

Browser



Mobile App



OPTION 1: AUTHENTICATOR APP

4

Click the Authenticator App option from the list of verification methods.

5

Return to the Authenticator app that you previously downloaded and tap the “+” or “Add Account” button

- If using Google, it is at the bottom right. After selecting “+” you will select “enter code” or “Scan QR code”.
- If using Microsoft, it is at the top right. After selecting the “+” You will need to choose personal account and select either “enter code” or “scan QR code”.

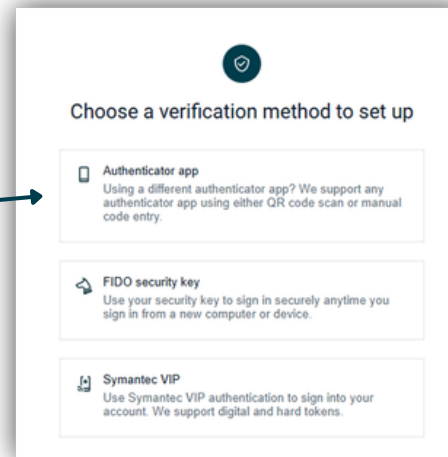
6

On the Online Banking screen, it will prompt you to connect the 2FA app.

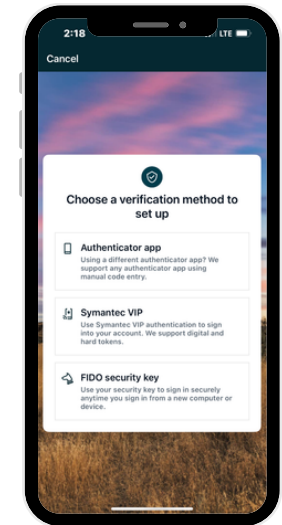
- You can select Scan QR Code and scan the code using your phone’s camera through the authenticator app (only available if you are logged into Online Banking via a browser) OR
- You can select Copy Code and paste that code into the 2FA app if accessing Online Banking from the mobile app.

Finally click Verify or Finish in Online Banking.

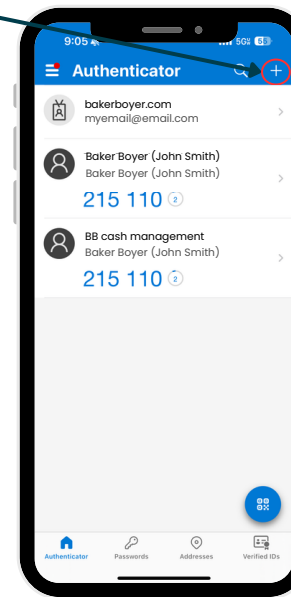
Browser



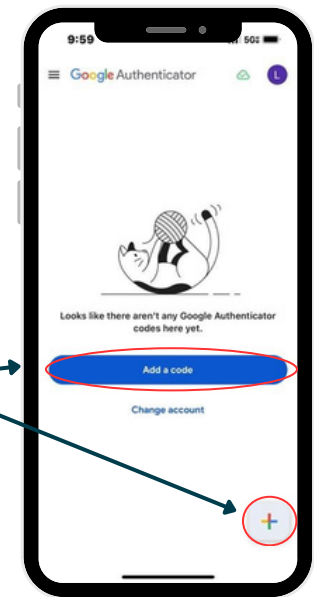
Mobile App



Microsoft



Google



OPTION 1: AUTHENTICATOR APP

7

Now your 2FA method is setup! Grab the 6-digit authenticator code and paste it into your Online Banking to finalize the authentication process.

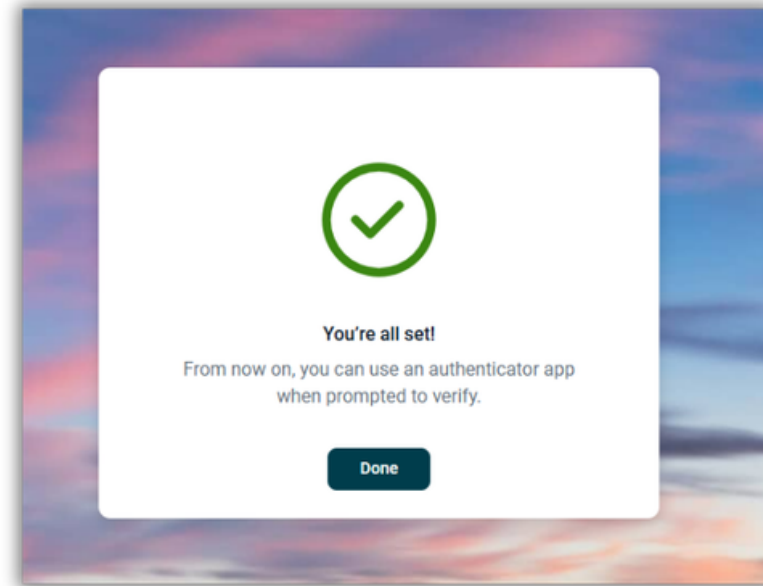
Note: the Authenticator code will update every 30 seconds. If 30 seconds has almost passed, wait for a new code to generate.

8

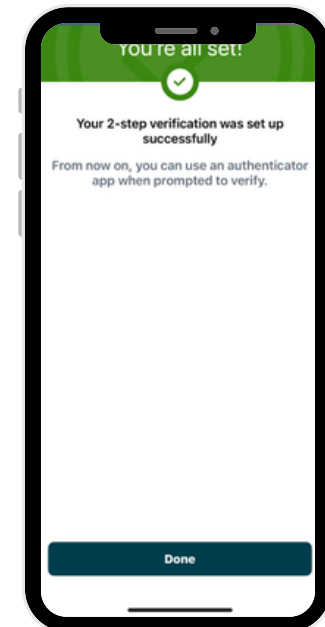
From now on, if you are logging in from a new or unrecognized device you will be required to authenticate by inputting the 6-digit code from the authenticator app.

If you have any questions or need help getting set up, please give us a call at (509) 525-2000 or contact us via the Online Banking Support Chat.

Browser



Mobile App



OPTION 2: FIDO TOKEN

1

Click the option labeled “FIDO security key”. To complete this step you will have had to have purchased a FIDO security key already. Please note that all physical keys must comply with the FIDO protocol. This is not guaranteed in older or legacy keys.

Note: You can test your security key for compatibility by trying to connect it to <https://webauthn.io/>. If your key does not connect, it will fail to connect to Online Banking.

2

You will be prompted to name and register your FIDO security key. The security key can be found on the FIDO security key itself. After naming your device, insert the token into a USB port. For the mobile app, place your FIDO security key near the top of your device.

3

Once you have set up your FIDO security key, you can now use this method when prompted to verify.

If you have any questions or need help getting set up, please give us a call at (509) 525-2000 or contact us via the Online Banking Support Chat.

Browser

Choose a verification method to set up

- ☐ Authenticator app
Using a different authenticator app? We support any authenticator app using either QR code scan or manual code entry.
- ☒ FIDO security key
Use your security key to sign in securely anytime you sign in from a new computer or device.
- ☐ Symantec VIP
Use Symantec VIP authentication to sign into your account. We support digital and hard tokens.

Mobile App

Choose a verification method to set up

- ☐ Authenticator app
Using a different authenticator app? We support any authenticator app using manual code entry.
- ☒ Symantec VIP
Use Symantec VIP authentication to sign into your account. We support digital and hard tokens.
- ☐ FIDO security key
Use your security key to sign in securely anytime you sign in from a new computer or device.

Browser

Windows Security

Security key setup

Set up your security key to sign in to banking.bakerboyer.com as smithj1234.

This request comes from Chrome, published by Google LLC.

OK Cancel

Need help?

Mobile App

Register your FIDO security key
Give your security key a nickname to continue registration.

Nickname

0/30

Next

CHANGING YOUR TWO-FACTOR AUTHENTICATION (2FA) METHOD

In this guide, we've provided step-by-step guidance on how to update your Two-Factor Authentication method. You'll be able to choose from the following three options:

- **SMS Text or Phone Call** - If you select the 'text message' option or 'phone call' for authentication, a message containing your authorization should arrive within a few moments
- **Authenticator App** – Any free authenticator app (e.g., Google Authenticator, Microsoft Authenticator) is supported and can be used to enable this enhanced security.
- **FIDO Security Key** – For those who prefer added physical security, FIDO security keys are supported and can be purchased online.

Please continue reading through this guide to learn how to change your authentication method.

HOW TO CHANGE YOUR AUTHENTICATION METHOD:

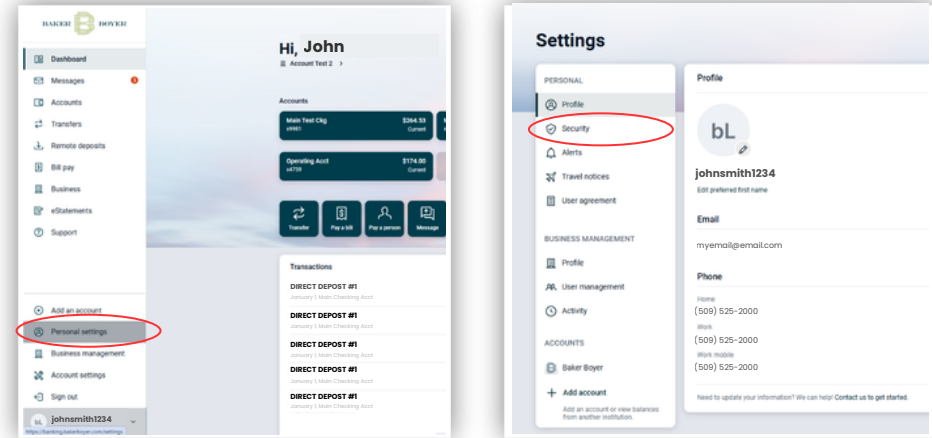
1

Click on your profile at the bottom left of your screen and navigate to “Personal settings”

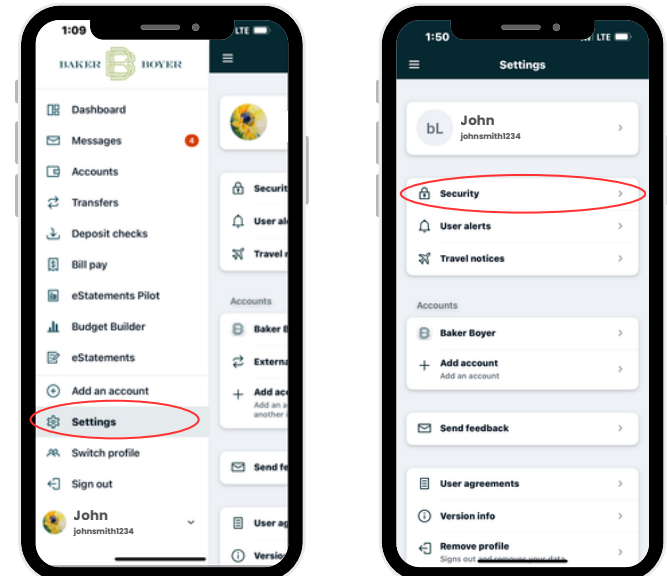
2

Next click on “Security” in your list of settings.

Browser



Mobile App



HOW TO CHANGE YOUR AUTHENTICATION METHOD:

3

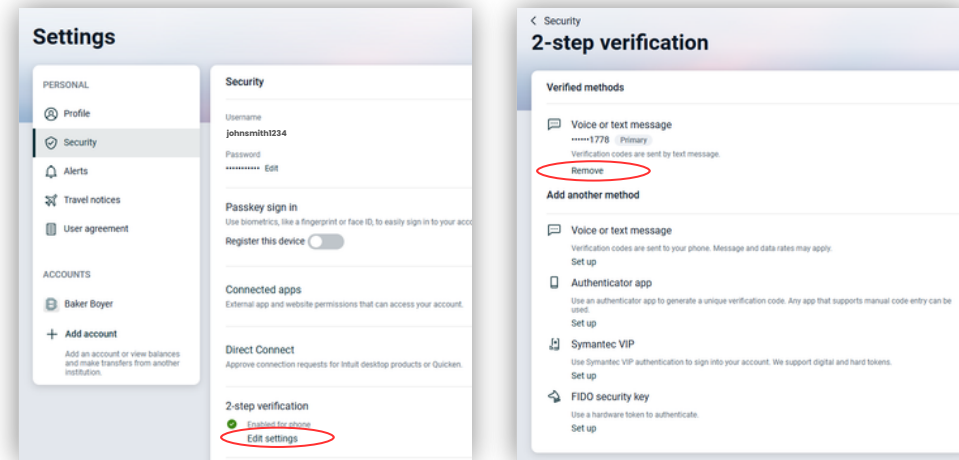
Next click on “Edit Settings” located under the 2-step verification section.

4

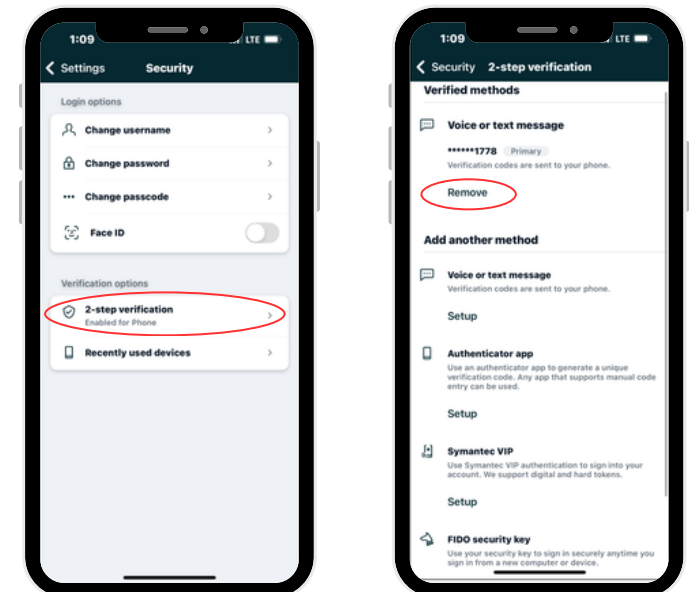
Click “Remove” under the verified Method.

Note: This will prompt you for a 2FA code (using your current method).

Browser



Mobile App



HOW TO CHANGE YOUR AUTHENTICATION METHOD:

5

Finally Click “Remove”

You will then be redirected to the home page where you can log back in and will be prompted for 2FA. Please reference the pages 2-4 in this guide to learn how to add either an Authenticator App or FIDO security key.

If you have any questions or need help getting set up, please give us a call at (509) 525-2000 or contact us via the Online Banking Support Chat.

Browser



Are you sure?

This 2-step enrollment will be removed.

Cancel

Remove

Mobile App

